Minutes of the Departmental Committee meeting held on 26/06/2018 in the Department of Biotechnology

An emergency meeting of Departmental Committee was held on 26th June at 03:00 pm in the office chamber of Prof. Raies Ahmad Qadri. At the outset, Head of Department welcomed all the members and placed his concern before the committee regarding the project staff who have been engaged in the past or currently working in different sponsored research projects to different faculty members. It was emphasised and unanimously resolved that these staff should report to the concerned Principal Investigators who shall retain them in their respective labs or else discontinue their services as is deemed fit by the concerned Principal Investigators. Further, it was resolved that none of the project staff should be associated with any of the departmental or official work.

Head of Department informed the members about the letter received from Dean Academic Affairs regarding the assignment of classes to the Hon’ble Vice Chancellor and directed the concerned to take care of the fact while drafting the fresh time table.

Prof. Khalid Majid Fazili
Prof. Raies A Qadri
Dr. Mahboobul Hussain
Dr. Ehtishamul Haq
Mr. Bilal Ahmad Reshi
Dr. Mohd Altaf Bhat
Dr. Abrar Qureshi

Head of Department, Biotechnology
A Departmental committee meeting was held on 01/08/2018 in the conference room of the department. Prof. Khalid Majid Fazli, Head, Department of Biotechnology chaired the said meeting which was attended by the following members:

- Prof. Khalid Majid Fazli: Head of the Department
- Dr. Mahboob ul Hussain: Member
- Dr. Ehtishamul Haq: Member
- Dr. Firdous A Khanday: Member
- Mr. Bilal A Reshi: Member
- Dr. Abrar Ahmad Qureshi: Member
- Dr. Mohd. Altaf Bhat: Member
- Dr. Aijazul Hamid Wani: Member

At the outset, Head of the Department welcomed the members. Following issues were discussed and resolved unanimously:

**Awards for Project Evaluation:** The HOD informed the faculty members about the disparity in the internal awards submitted by the project supervisors for their respective students. The supervisors were requested to revise the awards and submit the same to HOD within two days.

**3rd Unit Examination for 2nd semester:** The committee resolved that the said examination shall be conducted from 2nd week of August. Accordingly, HOD requested Dr. Mohd. Altaf Bhat to prepare the necessary datasheet in consultation with faculty members, and also complete other necessities as required at the earliest so the said examination shall be conducted on time.

**Research Seminar:** To improve upon the research methodology, the committee members resolved to conduct weekly research seminars to provide a platform to the research scholars to present their work and to serialize them to the latest developments in the biotechnological world. For the purpose, Dr. Mahboob ul Hussain was requested to coordinate the smooth conduct of weekly research seminar on regular basis.

**Loan for P.G Programme:** The HOD apprised the faculty members that the department has not received grants for the year 2017-18 and 2018-19 till date. In order to run the P.G programme smoothly, the department approached to the university authorities for a loan amount of Rs. 40.00 Lacs which got sanctioned by the authorities. The HOD informed the committee members that the said grants are exclusively for P.G Programme which includes the studentship of the students. Further, the faculty members are advised to submit the necessary bills out of these grants for their reimbursement from the said grant.

**Refresher Course:** The HOD informed the Committee members that the department in coordination with UGC-Human Resource Development Centre, University of Kashmir is going to 3-weeks Summer School in Biotechnology from 09/08/2018, which will be coordinated by Prof. Khalid Majid Fazli. The faculty members were informed that those interested to join the course can do so by 4th August, 2018 and others were requested to make themselves available as resource persons.

The meeting ended with the vote of thanks to the chair.
Notes

A meeting of the Departmental Committee was held on 14/08/2018 in the conference room of the department. Prof. Khalid Majid Fazili, Head, Department of Biotechnology chaired the said meeting which was attended by the following members:

Prof. Khalid Majid Fazili
Dr. Mahboob ul Hussain
Dr. Ehtishamul Haq
Dr. Firdous A Khanday
Mr. Bilal A Reshi
Mr. Abrar Ahmad Qureshi
Dr. Mohd. Altaf Bhat
Dr. Ajazul Hamid Wani

Head of the Department
Member
Member
Member
Member
Member
Member
Member

At the outset, Head of the Department welcomed the members. Following issues were discussed.

Maintance of Accounts of DBT: Department of Biotechnology maintains a separate account with Registrar related to the financial support received from DBT, Govt. of India for running P.G programme in Biotechnology. The account has been under the control of Registrar and used to be fully maintained and operated by Registrar. However, recently the account has been apparently placed under the control of Dean Research and is being maintained by his office. Since the account is solely meant for M.Sc Programme in Biotechnology and is purely of academic nature, it is emphasized that the account should be directly maintained by the Registrar as has been the past practice.

The matter was discussed in the departmental committee and it was unanimously resolved that the DBT grant is meant for the post graduate programme and is of pure academic value, it should be controlled and maintained by the Registrar.

Feedback for Present Examination System: The HOD informed the members that the office has received a letter from Dean School of Biological Sciences seeking feedback regarding the present system of examination adopted at University of Kashmir. The committee members after threadbare discussion resolved that the old pattern of examination is much better and student friendly. Hence recommended that old pattern of examination be adopted again.

Intake Capacity in Self Financed Category: The HOD informed the members about the communicated received from Dean School of Biological Sciences regarding increase/decrease of seats under payment seat category. The Committee members unanimously resolved that for time being there should neither be no chance in intake capacity nor the payment amount.

Head of the Department
Notes
A Departmental Research Committee meeting was held on 14/08/2018 in the conference room of the department. Prof. Khalid Majid Fazili, Head of the Department chaired the said meeting which was attended by the following members:

- Prof. Khalid Majid Fazili, Head of the Department
- Prof. Raies Ahmad Qadri, Member
- Dr. Mahboob ul Hussain, Member
- Dr. Ehtishamul Haq, Member
- Dr. Firdous A Khanday, Member
- Mr. Bilal A Reshi, Member
- Dr. Abrar Ahmad Qureshi, Member
- Dr. Mohd. Altaf Bhat, Member
- Dr. Aijazul Hamid Wani, Member

At the outset, Head of the Department welcomed the members. Following issues were discussed:

1. Presentation of Synopsis: The following research scholars made presentations of their proposed synopsis highlighting the rationale objectives, methodology to be followed and the proposed outcome.

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<tr>
<th>S.No.</th>
<th>Name of the Research Scholar</th>
<th>Supervisor</th>
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<tbody>
<tr>
<td>1.</td>
<td>Ms. Qamar Taban</td>
<td>Dr. Ehtisham ul Haq</td>
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<td>2.</td>
<td>Ms. Ozaira Qadri</td>
<td>Prof. Khalid M Fazili</td>
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<td>3.</td>
<td>Mr. Ashfaq Hussain Mir</td>
<td>Dr. Ehtishamul Haq</td>
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<td>4.</td>
<td>Ms. Shazia Yousuf</td>
<td>Dr. Abrar Qureshi</td>
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<td>5.</td>
<td>Mr. Adfar Amin</td>
<td>Dr. Aijaz H Wani</td>
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<td>6.</td>
<td>Mr. Umar Majid Wani</td>
<td>Prof. Raies A Qadri</td>
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<td>7.</td>
<td>Mr. Aadi Yousuf Dar</td>
<td>Dr. Abrar Qureshi</td>
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<td>8.</td>
<td>Mr. Hitam Ahmad Mir</td>
<td>Dr. Firdous A Khanday</td>
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<td>9.</td>
<td>Mr. Zahoor Ahmad</td>
<td>Prof. Khalid M Fazili</td>
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<td>10.</td>
<td>Mr. Athar Jan</td>
<td>Dr. Mahboob ul Hussain</td>
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<td>11.</td>
<td>Ms. Nida I Fatima</td>
<td>Prof. Khalid M Fazili</td>
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<td>12.</td>
<td>Mr. Irfan Ahmad Mir</td>
<td>Dr. Mahboob ul Hussain</td>
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<tr>
<td>13.</td>
<td>Mr. Sameerul Bashir</td>
<td>Prof. Khalid M Fazili</td>
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On the basis of presentation, several scholars were advised to update their synopsis and submit the hard copies in the office of the HOD upto 17/08/2018.

2. Modification of Ph.D Topic: The application of Mr. Sameer ul Bashir, Research Scholar seeking minor change in his Ph.D topic entitled “Understanding the unfolded protein response mediated homeostatic-apoptotic switch; A cross talk between IRE1 and Bcl-2 family of proteins” was placed before the committee. The committee briefly analyzed his research and recommended the change of his Ph.D topic and reads his topic as “Understanding the dynamics of Unfolded Protein Response: A cross talk between IRE1 and Bcl-2 family of proteins”.

3. Ph.D Registration Case of Mr. Bilal Ahmad Reshi: The communication received from Assistant Registrar Dean Research regarding the re-consideration of Ph.D registration case of Mr. Bilal Ahmad Reshi was
placed before the committee. The committee members after brief
discussion reconsidered the case in light of the said communication and
recommended change of supervisor instead of cancellation of Ph.D
Registration. Further, Mr. Bilal Ahmad Reshi was asked to route an
application to HOD mentioning change of supervisor.

Prof. Khalid Majid Fazili  Prof. Raies A Qadri  Dr. Mahboob ul Hussain
Dr. Ehtishamul Haq  Dr. Firdous A Khanday  Mr. Bilal Ahmad Reshi
Dr. Abrar A Qureshi  Dr. Mohd. Altaf Bhat  Dr. Aijazul Hamid Wani

Head of the Department
Minutes of the Meeting

Dated: 20-10-2018

A Departmental Research Committee (DRC) meeting was held on 20-10-2018 at 11:30AM under the chairmanship of Prof. Khalid Majid Fazili, Head Department of Biotechnology. The agenda of the meeting as under:-

1. Ph.D Admission 2018
2. Course curriculum of Integrated Ph.D Batch 2017
3. The Synopsis submitted by Ph.D Scholars, Batch 2017

Following members were present:

1. Prof. Khalid Majid Fazili
2. Prof. Rais Ahmad Qadri
3. Dr. Mehboob-UI-Hussain
4. Dr. Firdous Ahamd Khanday
5. Dr. Ehtishamul Haq
6. Dr. Bilal Ahmad Reshi
7. Dr. Altaf Ahmad Bhat
8. Dr. Aijaz Ahmad Wani

Chairman
Member

Resolution:

1. It was resolved that counselling / interaction of the candidates was fixed on 29th October 2018 at 10:30AM
2. Dr. Ehtisham-ul-Haq was requested to reframe / update the course curriculum for course work in consultation with Dr. Mehboob-UI-Hussain & Dr. Altaf.
3. The synopsis of Ph.D Research Scholars were recommended & forwarded to Dean, School of Biological Sciences for further necessary action.
4. The letter received from Assistant Registrar, Research vide FTS No: KU2018-DRES-6963 Dated: October 11, 2018 regarding the discipline in the Academic clearance letter issued in favour of Ph.D scholar namely Arif Bashir was discussed and it was resolved that the discipline to be shown in the Ph.D result notification of the said candidate should be clinical Bio-chemistry as the candidate has PG Degree in the same subject.